

International Partnerships Application Form

Partner Institution

Name of institution _____

This application is submitted by:

☐ Self (student)

☐ Partner Institution

☐ Agent / Representative Name and organisation _____

Student's personal details

Surname / Family name (as shown on passport) _____

First / Given name (as shown on passport) _____

Postal address _____

City _____ Country _____ Post code _____

Country of citizenship _____

Home telephone _____ Mobile phone _____

Email address _____

Date of birth

D	D
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M	M
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Y	Y	Y	Y
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 Gender ☐ Male ☐ Female

Proficiency in English

To be granted admission at UC you MUST provide documentary evidence of your English language proficiency. For details of requirements see English Language Requirements on www.canterbury.ac.nz/future-students/apply-and-enrol/english-language-requirements/
Evidence of English language proficiency must be no more than 2 years old.

☐ I will sit / have sat an English language proficiency test (e.g. IELTS, TOEFL, Cambridge)

Date of test

D	D
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M	M
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Y	Y	Y	Y
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English test name _____ Results (if known) _____

Will the testing centre send the result directly to the University of Canterbury? ☐ Yes ☐ No

For TOEFL, the institution code for the University of Canterbury is 9482.

Programme of study applied for

(including major where applicable) _____

Intake: Month _____ Year _____

Your current and/or previous university study

Name of qualification	Institution	Country	Date completed/expected

Are you currently awaiting results of university study undertaken this year?

☐ No ☐ Yes – please indicate when these results will be available _____

Documents

Official documentation of academic results, including official translations of any documents not in English must be provided in support of your application.

The documents required will vary depending on the programme you are applying for.

Please see the accompanying information sheet to confirm the specific requirements for your programme.

Scanned or e-mailed documents will be accepted for an initial assessment, however, we will require the official hard-copies or certified true copies of your academic documents before you enrol. Please refer to www.canterbury.ac.nz/admissions/apply/documents.shtml

Please note we cannot accept .rar or other archived formats, or links to documents in cloud/online storage.

Declaration

I understand that the University of Canterbury will collect, store, use and disclose personal information about me in the course, and for the purpose, of conducting its normal and proper business and for the purpose of marketing/public relations, fundraising and maintaining donor records, and that a unique identifier will be assigned to me to facilitate this. I have read and understand how such information will be managed and disclosed in accordance with the Privacy Act 1993, and as outlined on the University website (www.canterbury.ac.nz/privacy). This privacy statement operates in conjunction with the University of Canterbury's Privacy Policy. Where there is any conflict with the Privacy Policy, the terms of the Privacy Policy will prevail. I acknowledge that I have the right to access and seek correction of personal information held about me and understand that if I withhold information or provide false or misleading information my enrolment may be terminated.

The personal information collected will be controlled by the University during the enrolment process, while you remain enrolled, and for such time thereafter as is necessary for the University to fulfil its administrative obligations, or for the purposes of providing alternative enrolment pathways. While you remain enrolled at the University you will be asked regularly to update that information. As well as for the purposes of conducting its proper business, the University uses personal information for a variety of statistical and research purposes, but in so doing it always ensures that no individual can be identified.

You should be aware that examination results and results for in-term assessment constitute personal information under the Privacy Act and you also have the right to request that your work be returned to you privately. Graduation information, including your name and award, will be made public information.

For domestic students, upon request, your graduation information may be provided to your secondary school for use in honours boards, school publications and for the purposes of improving teaching practice.

For international students, information concerning your academic progress, including grade information, may be provided to your agent, homestay host, sponsor or home university upon request for the purposes of providing academic and pastoral support or for the provision of Study Abroad transfer of credit and evidence relating to compliance with conditions of entitlement to study in New Zealand.

If you have any questions about the privacy of your personal information please contact the University's Privacy Officer, the Registrar, Mr Jeff Field.

By agreeing YES below, I declare that all the information submitted in this application form and in the attached documents is correct and complete, and that I accept the terms of the Student Code of Conduct. I acknowledge that if I provide incorrect or incomplete information this may result in the cancellation of my enrolment. I acknowledge that the submission of fraudulent, forged, or otherwise dishonest documentation in support of this application will automatically disqualify me from enrolment. I understand that in such a case the University of Canterbury reserves the right to inform all other New Zealand universities of the fact along with my name and date of birth and that the Police and/or Immigration may also be informed. I consent to the collection and use of my personal information as outlined above.

I have read and agree to the declaration above:

Signature of Applicant _____ Date _____

Checklist

- ☐ ALL sections on this form have been completed
- ☐ Copy of passport (personal details page)
- ☐ Official documentation of academic results, including official translations of any not in English
- ☐ Evidence of English proficiency
- ☐ Read and signed the Declaration

To apply

Provide this form and supporting documentation to the contact person listed in the accompanying application information sheet.